**Building the Mentoring Relationship: Some Suggestions for Mentees**

Tulsa ASSE Student Mentoring Program

*Every mentoring relationship is unique.* Following are a few guidelines on how to make your mentoring search and experience more meaningful.

*Think about what you want.* Think carefully about what you want out of the mentorship, what kind of Mentor you’d like, and the questions you’d like answered. That way, you can search for Mentors that better match your interests. The more you know your own goals, the more your Mentor can help you.

*Long Distance Relationships?* Think carefully about what kind of interactions you’d like with your Mentor. For example, if you’re set on having in-person meetings with your Mentor, try to request a Mentor who is in the area where you live, work, or go to school. If you’re thinking about moving elsewhere after graduation, it is OK to contact a Mentor farther away. Skype is a great tool to connect with a long-distance Mentor.

*Don’t Get Discouraged!* Sometimes it may take several requests before you get a Mentor match.

If a Mentor does not accept your request it is most often because the Mentor realizes that he/she is too busy, or he/she feels it wouldn’t be a good match.

*Establish Expectations.* When you first make contact with your Mentor, take some time to establish expectations of how you’d like your relationship to be. For example, do you want more personal advice vs. more career advice/professional advice, will you meet once a week vs. once a month, will you meet in person, over the phone or Skype.

*Be Proactive.* If your Mentor hasn’t responded to you in a while, don’t be shy about emailing or calling him/her again. He/she may have just gotten busy or missed your email. Remember, your Mentor signed up for the program because of his/her interest. If you don’t hear after several attempts, contact the Mentoring Program Coordinator.

*Make It Personal.* Be sure to get to know your Mentor on a personal level. While Mentors are excellent career resources, you can learn a lot from their personal stories as well.

*Keep It Consistent.* Even if you can’t make contact with your Mentor very often, try to keep it consistent (i.e. email him/her every couple of weeks). If there are long periods of time between your interactions, it may be easy to let the Mentorship die altogether so try not to let that happen.

*Let the Mentoring Coordinator help!* If you ever get stuck trying to get a Mentor or making contact, ask the Coordinator for advice and help.